

MINUTES
REGULAR MEETING OF THE
BUFFALO AND ERIE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
October 15, 2009

The regular monthly meeting of the Board of Trustees of the Buffalo and Erie County Public Library was held on Thursday, October 15, 2009, in the Central Library pursuant to due notice to trustees. The following members were present:

Sharon A. Thomas, Chair
Jack Connors, Vice Chair (via conference call)
Sheldon M. Berlow, Treasurer
Richard L. Berger
Phyllis A. Horton
Rick Lewis
Hormoz Mansouri
Elaine M. Panty
Mario J. Rossetti
Judith K. Summer
Wayne D. Wisbaum
Rebecca L. Pordum, Trustee Emeritus

Absent: Frank Gist
Anne M. Leary
Albert L. Michaels
John G. Schmidt, Jr.

Chair Sharon Thomas called the meeting to order at 4:00 p.m. in the Joseph B. Rounds Conference Room.

Agenda Item B - Agenda/Changes to the Agenda. The agenda was approved as mailed.

Agenda Item C - Minutes of the Meeting of September 17, 2009. Minutes were approved unanimously, as mailed, upon motion by Ms. Horton and a second by Ms. Summer.

Trustee Jack Connors joined the meeting via conference call at approximately 4:02 p.m.

Agenda Item D - Report of the Chair. Ms. Thomas spoke of the wonderful library fundraising event, A Gatsby Rendezvous, she attended on September 26th and thanked

many of the Board members who attended as well. She commended Deputy Director Stanton Hudson, Jr. and his group for their ingenuity and putting it together. She reported on a meeting with Michael Kearns, City Councilmember, and his team who provided a presentation on the Buffalo Legacy Project. She explained this project is a building Mr. Kearns is interested in putting in South Buffalo that would house the library, a community center, gym, and charter school. It was discussed at the Executive Committee and while a fabulous project, it was decided they would ask Mr. Kearns to keep the Library updated about the project as there were not many hard facts about it in terms of funding, etc. She sent a picture around the room of a rendition of the building.

Agenda Item E – Committee Reports.

Agenda Item E.1 – Executive Committee. Ms. Panty reported the Executive Committee met on October 8th in the Central Library. Present were Trustees Sharon Thomas, Jack Connors, Sheldon Berlow, Frank Gist, Judy Summer, herself, Deputy Director Kenneth Stone and Director Bridget Quinn-Carey.

Chair Sharon Thomas called the meeting to order at 4:00 p.m. Ms. Thomas called the roll and determined a quorum was present.

Ms. Quinn-Carey presented a draft MOU between the Library and Project Flight, outlining terms for Project Flight to relocate operations to the Central Library facility. The Committee is supportive of the concept, but would like additional information from Project Flight. Ms. Quinn-Carey will set up a special meeting with Project Flight directors and the Executive Committee to discuss details and future plans.

Ms. Quinn-Carey presented an update on the status of discussions with Literacy Volunteers. There was nothing new to report as Literacy Volunteers was set to meet that evening. A report will be forthcoming regarding planning for Literacy Volunteers to locate to the Central Library.

Ms. Quinn-Carey presented the Literacy Master Plan, which outlines the benefits of co-locating both Project Flight and Literacy Volunteers at the Central Library. The Plan also details programming and audience targets at four initial Library Literacy Centers. It is a work in progress, but represents the framework and road map for the Library's literacy efforts.

Ms. Thomas and Mr. Connors reported on the meeting with Buffalo Legacy representatives, City Councilmember Michael Kearns and architect Tomasso Briatico. While the Committee found the concept interesting, they do not feel the project is at a point where the Board can fully endorse or support the effort. They would like to stay informed and updated as there is a compelling need for an improved facility to house library services in South Buffalo.

Ms. Quinn-Carey reported on the status of RFP reviews for the Central Library Space Use Analysis. Mr. Connors reported that the Building Oversight Committee will be meeting on October 21st to discuss initial staff recommendations.

Ms. Quinn-Carey reported that she would be presenting a response to the County's 2010 proposed budget and commenting on the gap-closing measure of cutting 10% from the Library's budget in 2011 at the Erie County Fiscal Stability Authority's Finance Committee meeting. She will paint a broad picture of the entire financial situation facing the Library System, and the potential for drastic cuts in services and open hours should a 10% cut be sustained.

The Committee reviewed the agenda for the October 15th Board meeting.

There was no other business to come before the Executive Committee. The meeting adjourned at 5:00 p.m.

Trustee Wisbaum arrived at approximately 4:07 p.m.

Agenda Item E.2 - Budget and Finance Committee. Trustee Berger asked Deputy Director Stone to brief trustees on budget and finance matters.

Agenda Item E.2.a - Authorization for Director to Approve Transfers in Excess of \$5,000 through 2009 Year-end. Mr. Stone reminded trustees this routine action is taken every year and allows the Library to make transfers as we close the year. Mr. Berger moved, Ms. Summer seconded, and the resolution was approved unanimously.

RESOLUTION 2009-47

WHEREAS, the 2009 year-end closing process is approaching and involves finalizing encumbrances (or commitments to spend budgeted funds), and

WHEREAS, the delay between payment of telecommunications related expenses and receipt of E-rate discount reimbursements for those expenses can cause the need to transfer funds temporarily between budget accounts as the available balances in the E-rate supported accounts towards the end of the fiscal year are too low to accommodate the delay, and

WHEREAS, some costs, such as termination payouts for retiring employees, will impact other accounts including the System salary and fringe accounts and individual contracting library salary and fringe benefit accounts, requiring transfers, and in the case of contracting libraries, contract budget amendments, be processed quickly to ensure payroll expenses can be met on a timely basis, and

WHEREAS, it may be in the Library's interest to encumber items that may require budget transfers in excess of \$5,000, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Library Director, with the approval of the Board Chair or the Budget and Finance Committee Chair, to approve transfers within the budget impacting objects of expenditure in excess of \$5,000 for the purposes of making year-end encumbrances and/or expenditures as stated above, and be it further

RESOLVED, that the Board Chair is authorized to execute contract library contract budget amendments needed to implement transfers needed to address library termination payout costs, and be it further

RESOLVED, that any such transfers be incorporated into the monthly financial statements submitted to the full Board prior to the close of the fiscal year, and be it further

RESOLVED, that the Board of Trustees of the Buffalo and Erie County Public Library authorizes the Library Director to approve temporary transfers within the budget impacting objects of expenditure in excess of \$5,000 for the purposes of accommodating the delay between payment of telecommunications-related expenses and receipt of E-rate discount reimbursements for those expenses, with said transfers being reversed upon receipt of the E-rate reimbursement.

Agenda Item E.2.b – Monthly Financial Report. The monthly financial report for the period ending August 31, 2009, was included in the board packet.

Agenda Item F – Report of the Director. Ms. Quinn-Carey reported a few of the Library's Administration staff were missing from today's meeting as they were attending the New York Library Association conference in Niagara Falls. She added, the North Park Library is being shown off as a technology showcase as it is an up and running RFID library. She was also happy to report the Crane Branch Library went live that day with their RFID system. Mr. Berger asked if they were encountering many glitches. Ms. Quinn-Carey reported they have had a few glitches, but nothing huge. Another self-sustained kiosk has been ordered for North Park. Ms. Panty asked how the patrons were accepting RFID. Deputy Director Mary Jean Jakubowski replied it is being positively received adding it is an education in process and is just a matter of becoming familiar with the equipment.

Trustee Rossetti asked if we had any plans to go back to the old North Park building. Ms. Quinn-Carey reported from a staff prospective, we do not have any plans to do this. The Library is just about out of that building and ready to give the keys back to the City. City Public Works Commissioner Steve Stepniak has publicly said that he can see the City selling it; whether or not that will happen she is not sure. Ms. Quinn-Carey commented we have a very vocal, interested community in North Buffalo who are very interested in a long-term solution for their library - this will be the next phase. George Emery is the point person for the community group and she, Ann Kling, Sharon

Thomas, Sheldon Berlow and other Board members will be meeting with the Mayor to start this process of figuring out what the next steps are. She plans to have the City in this from the beginning to make sure we are all on the same page. She is meeting with the community next week to regroup.

Ms. Quinn-Carey referred to handouts of the Literacy Master Plan which includes an outline for four initial Library Literacy Centers. Thanks to a state grant which should be received soon, the Library will be able to implement one of the first programs, Family Place, in those literacy centers. By the end of next year, the hope is to have all going. The Library is working with Project Flight, LLC and Literacy Volunteers on the other two components of the plan which include afterschool tutoring as well as some adult literacy services which brings in a partner of Buffalo Adult Education. Buffalo Adult Education has started doing classes at the Central Library from 11 a.m. to 2 p.m. each day in our Teen Room for at-risk older teenagers, the 17 - 21 year olds, although adults can come too. She explained the program is very hands on and helps them to finish up their school work and get their GED. The hope is to expand this to basic adult literacy services and have Buffalo Ed and Literacy Volunteers help with that. The concept to have the co-location of all the groups at the Central Library is to create a literacy square concept where this facility becomes a place where the three complementing agencies can work together. Their missions are similar but not exact; they do not duplicate each other's services. She believes by working together, not only will they see efficiencies in their operating but we will see benefits from not only materials that will come in from Project Flight but also, by having Literacy Volunteers here, can have them assist more with the programs we want to offer not just at Central but throughout the whole system. There also will be opportunities for collaborative grants.

As Deputy Director Hudson was unable to attend the meeting due to a Library commitment, Ms. Quinn-Carey made note of some things on his report which was sent to trustees prior to the meeting under separate cover. She thanked everyone who came to "A Gatsby Rendezvous" event. When final figures are available, a Development Committee meeting will be scheduled. She acknowledged lots of lessons were learned, primarily on having a larger committee work on this and having more help on the front end. Great contact information at the event was obtained for people who want to help with subsequent things. While slightly disappointing in attendance and income earned, the event was so well done that it bodes well for the future and she feels we can make this into a major fundraising event on a somewhat annual basis.

Since the last Board meeting, the announcement of the Rare Books Commission took place. Ms. Quinn-Carey noted this is a positive way to showcase what we have at the Library and to open up the whole world of collections in Western New York. She added our staff has already started working on helping to identify what other

collections are around. Trustee Wisbaum provided insight on the new Rare Books Commission and its members.

In response to a trustee question, Ms. Quinn-Carey updated trustees on the new storage space for the rare books and Ms. Jakubowski noted they are in the process of moving materials in. Ms. Quinn-Carey offered that tours could be given after one of the upcoming Board meetings.

Ms. Quinn-Carey reported on October 9th she was given the opportunity to respond to the County's 2010 proposed budget and comment on the gap-closing measure of cutting 10% from the Library's budget in 2011 at the Erie County Fiscal Stability Authority Finance Committee meeting. She had asked contract member libraries and Central departments to provide a 10% reduction scenario with their 2010 budget requests and took some information from those, trying to collate this into a meaningful presentation noting it would mean everyone reducing hours and reducing staff. It could cause complete elimination or severely reduced programming leaving us with only a shell. It could be the final straw for some libraries that would have to reduce so many hours that their charter would be in jeopardy. The Planning Committee is going to be working over the next year to determine next steps, options, and develop a plan. She pointed out there is an enthusiasm, a ball of energy, that is rolling across our system because we have the people in our libraries, we have them wanting our services, appreciating what we do, and we don't want the rug to get pulled out from under them. It is a situation we need to deal with now and chart our path for the future as far as financial support.

Ms. Quinn-Carey announced the budget hearing is October 28th from 1 - 2 p.m. in response from a question by Trustee Pordum.

The following was submitted by the Director and transmitted to Board members prior to the meeting:

Report of the Director October 15, 2009

Activities over the past month have focused on several major events and programs, and our literacy initiatives. We launched the Big Read, the system-wide literacy and literacy program, on September 18th. Programs are under way at all of our libraries and will continue through November. We are continuing our discussions with Project Flight, Literacy Volunteers, Buffalo Adult Education, WNED and other partners regarding our Literacy Master Plan and collaborative opportunities.

The State of the Library address on September 18th drew a modest crowd, but was well-covered in the Buffalo News and in broadcast media. We also received great coverage

for the North Park Branch opening, and for the Dava Sobel author event held in conjunction with our Double Stars exhibit in the Rare Book Room. Other astronomy related programming has been wildly successful in a number of our system libraries.

The Gatsby Rendezvous was an incredibly well-produced event. Thank you to all the board members that attended, purchased tickets, and encouraged friends to attend. Turnout was not what we had hoped, but we were able to connect with several potential volunteers for a future events committee. It was a successful 'friend'-raiser, and learning experience, and certainly showcased our skills and our potential for event planning.

A number of elected officials and representatives -- county, state and federal -- attended our first legislative breakfast held just before the State of the Library address. We presented an overview of the Library System's initiatives and outlined the challenges facing us in the near future. Our legislators were attentive and interested in the program presented by **Dan Caufield** about our business services and support for employment-related information seekers, and the presentation by **Peggy Skotnicki** regarding the Library System's special collections and plans for the future. We will continue to advocate for the Library at all levels of government as a proactive way to communicate the importance of library services and sustainable library funding.

Libraries around the country are dealing with serious financial situations, many are in crisis and are faced with reductions in services or even closures. And while we are stable for the next 1-2 years, our library is also facing financial issues in the future. Thankfully we are not in crisis, and have time to plan. The Library Board's Planning Committee will be meeting regularly to develop a strategy and plan of action, along with other board members and stakeholders, to deal with our future. We can do this in a proactive way and avoid crisis, and now is the time to start.

I attended the quarterly Regents Advisory Council (RAC) meeting in September. This group is working with the State Librarian to communicate the needs of libraries to the Board of Regents. While the Regents have focused on P-12 education issues in the past, the new Commissioner of Education and the Regents Chancellor, along with a number of other Regents, view libraries as an integral part of education in our state. The RAC is looking to be more proactive in our mission and not a passive advisory group.

As previously reported, the Western New York Library Resources Council (WNYLRC) has selected the Get Graphic project to receive the Outstanding Program Award for 2009. The entire project team, including the community partners, will be honored for this fantastic program at the WNYLRC annual business meeting and banquet on October 28th at Sean Patrick's restaurant in Getzville. If you would like to join us for the business meeting or program, the cost is \$10 per person; please let my office know if you would like to attend before October 16th.

The enclosed departmental reports provide a detailed view of the activities, services, programs and projects under way at this vibrant institution.

Report of the Chief Operating Officer

September highlights are as follows:

North Park Library Opens: The North Park Branch Library opened in its new temporary location at 975 Hertel Avenue September 17th, after more than a year of being closed. Ceremonies included speeches from City of Buffalo Mayor Byron Brown, Director of the BE&CPL **Bridget Quinn-Carey** and Buffalo Common Councilmember's Michael LoCurto and Joseph Golombek, Jr. Several B&ECPL Trustees and Administrators were on hand for the ribbon cutting. Special thanks go to Branch Manager **Dale Schmid** and Buffalo Branches Manager **Linda Rizzo**, who spent long hours at the branch. With business continuing to grow, the overall opinion is that the library is a success. Unique features are noted at the library such as RFID (Radio Frequency Identification) technology, self service terminals, movable shelving, children's area with a stage, separate computer area/lab, etc. Most importantly, patrons are very pleased to have a library "back" in the neighborhood.

RFID Conversion: With the successful opening of the North Park Branch Library, Information Technology (IT) Department staff members continue to troubleshoot some minor technical issues to insure maximum system functionality and efficiency. Borrowers and staff are very positive about the self check-out features that are a benchmark with RFID technology. Conversion team staff members have moved to the Crane Branch to complete the tagging and encoding process at that location. It is anticipated that Crane will go RFID "live" in mid-October. Two other City branches are targeted to be fully converted in November.

Big Read: The Big Read featuring F. Scott Fitzgerald's *The Great Gatsby* kicked off in style September 18th. Writer Gary Earl Ross presented a dramatic reading from *The Great Gatsby* and students from Bennett Park Montessori read from the Little Read - *Dave at Night*. System programming will continue throughout the months of October and November. Programming information for Big Read events can be found at www.buffalolib.org.

Central Library Reorganization Begins: On Tuesday, September 15th, the Business, Science and Technology Department and the Humanities and Social Sciences Department merged. The newly formed Central Reference Department is located on the first floor of the Central Library at the top of the escalator. While the staff is centralized on the first floor, librarians move between floors to assist patrons where necessary. Staff is available at the 2nd floor desk for general information, computer assistance, etc. The consolidation is a work in progress. It was done in an effort to

provide the best service to our patrons as staff numbers decline. Staff must be commended for their active participation in this forward thinking reorganization task. Still to come: "Book a Librarian" a new service where a patron will be able to request one-on-one research assistance, collection consolidation, RFID, etc.

2009 Annual Staff Development Day called "the best yet" – The majority of B&ECPL libraries closed to the public on September 23rd to participate in the Library's annual Staff Development Day. Over 330 employees attended sessions on customer service, teamwork, health and wellness and maintenance equipment, ending with a "Who Wants to Be a Millionaire" library trivia game. Session presenters included Andy Terranova of Dale Carnegie Training of Western New York; Melissa Eloff of Baker Victory; BlueCross BlueShield Inc.; former television media spokesperson Susan Makai; and the United States Census. Two library vendors, Baker & Taylor and Midwest Tape, generously helped sponsor the day. Employees who helped coordinate the day's events and presented sessions were: **Susan Carson, Anne Conable, Kelly Donovan, Diane Doster, Beverly Federspiel, Brian Hoth, Margaret Kunz, Maureen McLaughlin, Dawn Peters, Kathy Smith, Dawn Stanton and Doreen Woods.**

Special Collections Receives Donations: Kevin Marmion, President, and Scott Fiddler, Vice President, Sales & Marketing, of William S. Hein and Company presented the Library with a check for \$1,000. Hein is an active and generous partner with the Library. Mr. F. N. Sullivan generously donated a panoramic photograph of Buffalo by George Hare from August 12, 1920 to the Grosvenor Room. Rare Books Consultant Elaine Barone generously donated a very special book to the Rare Book Room, *A Christmas Sequence* by Benjamin Britten, copy number 18 of 195.

State Librarian Bernie Margolis Speaks: On September 21st, State Librarian Bernie Margolis spoke to and listened to librarians from B&ECPL, various academic institutions, school systems, corporate entities, etc. Mr. Margolis' visit was sponsored by the Western New York Library Resources Council as a part of an effort to encourage more input to statewide issues from libraries located in the western region of the state. Mr. Margolis stated he was encouraged by the meetings attendance and recognizes the perception WNY is forgotten. He has indicated he will work tirelessly to promote library services across New York State. Several participants noted his enthusiasm toward open lines of communication and expressed their appreciation for his willingness to put forth a strong fight in increased funding for library services. The program was held at the Frank E. Merriweather, Jr. Branch Library.

Double Stars Children's Program: Children's Department Librarian **Wanda Collins** developed and presented 2 excellent programs as part of the Double Stars Exhibition currently on display in the Rare Book Room. On September 19th, Ms. Collins, along with her husband Tim, brought the Star lab Mobile Planetarium to the Central Library. Children and adults viewed a presentation on the sky and constellations every 30

minutes. While waiting, children enjoyed crafts and activities while the adults watched a video feed from NASA. Eighty children and adults enjoyed this program. Following this theme, Ms. Collins presented an "Exploring Space" program for families on September 24th. The children played games, made a craft from "space junk" and listened to stories.

Download Digital Media Directly to Your Mobile Device! The Library's Downloads2Go digital media site is now offering over-the-air downloading for audiobooks and video. OverDrive Media Console is a free, easy-to-use application that handles all aspects of your download media experience. Users can navigate downloaded parts using MediaMarkers(TM), create bookmarks, and resume from the last point played. Downloads expire automatically so there are no late fees.

Community Day at the Frank E. Merriweather, Jr. Branch: Participating in Legislature Betty Jean Grant's "2nd Annual Community Day," September 12th was very busy at the Frank E. Merriweather, Jr. Branch Library. A number of activities were held including: child fingerprinting by the Canisius College Department of Public Safety (Lt. James Murphy), Buffalo Antique and Classic Car display of vehicles in the parking lot, Bilala Khan and William Y. Cooper (local artisans) helped children draw a giant mural using playground chalk and various community groups hosted information tables. A lecture was given by African American digital montage artist, Stephen Marc, whose exhibit "Passage on the Underground Railroad" is on display at the UB Art Gallery. Meetings of The Buffalo Genealogical Society of the African Diaspora and a program on Marcus Garvey (sponsored by Mrs. Eva Doyle) were also held.

B&ECPL Participates in Wingfest: On Saturday and Sunday, September 5th and 6th, library staff and their family members volunteered to help John Craig and the staff of WNED-TV man the Kid Zone area at Wingfest. The draw on Sunday was a live show of the newly revamped children's show, "Electric Company." It was very rewarding to see so many parents and children stop at Kid Zone to work on a craft, get a free book, apply for a library card and take home a free prize.

September was National Library Card Sign-up Month: Do you have a library card? This was the question being heard throughout the Library System in the month of September. Buffalo Branches Manager **Linda Rizzo** coordinated a system-wide initiative to encourage and promote the importance of getting/having a library card. Several locations held special contests, library card applications were hand delivered to senior centers, schools, and various other local organizations. Final statistics are being tabulated.

State of the Library Address Available as a Podcast: B&ECPL Director **Bridget Quinn-Carey** gave her second annual public State of the Library address in the Central Library's Ring of Knowledge on September 18, 2009. In her address, she discusses her

time as the Director of the System, noting the successes, challenges and activities of the past year; and also provides a glimpse into the years ahead. The entire program is now available in streaming media and podcast format. <http://bit.ly/wPTCl>

Shop In Your Neighborhood Expo: On Saturday, September 12th, Dudley Branch Library staff members **Debbie Lawrence** and **Kate Shea** represented the Dudley Branch at the South Buffalo Chamber of Commerce's *Shop in Your Neighborhood Expo*. The *Expo*, held in Cazenovia Park in conjunction with the annual Irish Fest, was a very busy venue with an estimated 500 people stopping at the library's table. Promotional literature, etc., was featured.

September Program Highlights: A multitude of programs were held throughout the month of September. In addition to toddler times, teen gaming, movie night, adult gaming, lap sit and other standard activities, the Buffalo Museum of Science Young Scientists and Young Explorers programs were held throughout the Buffalo Branches as were programs by Explore & More and the Central Library Children's Room. Other key programs included: author Dava Sobel, 2009 Legislative Breakfast, Wordflight Poetry, etc. The Teen Room is in full swing with more than 1040 participants in the month of September.

Tours: On September 2nd, Grosvenor Room Librarian **Sue Cutrona** gave a tour of the Grosvenor Room to the *Working for Downtown* group. The Teaching American History Program (Buffalo Public Schools, Dept. of Social Studies) held an outreach class at the Frank E. Merriweather, Jr. Branch on September 4th. **Sandra Williams Bush** conducted a session on the African American databases and resources in the African American Resource Room. Forty-nine children from Enterprise Charter School's kindergarten class toured the Children's Room and Central Library on September 10th. Stories and crafts were lead by Librarian **Kate Puehn**. Children's Room Manager **Kathy Goodrich** gave a tour and lecture to ECC Children's Literature students on September 14th. On September 21st Frank E. Merriweather, Jr. Librarian **Sandra Blackman** conducted a tour for the Trinity Baptist Church afterschool group. The group consisted of 15 children and 4 adults. The tour featured the Children's and the Young Adult's areas. On this same date, Frank E. Merriweather, Jr. Branch Manager **Sandra Williams Bush** conducted tours of the branch for several people who came to hear State Librarian Bernie Margolis. One hundred and seventy-seven students, faculty and parents from Maple West Elementary school visited the Children's Department over a period of 3 days (September 22nd, 24th and 25th). Children's Department Librarians **Mary Ann Budny**, **Kathy Goodrich** and **Kate Puehn** provided tours and stories.

Meetings/Conferences: A plethora of meetings and conferences were attended by staff and administrators throughout the month of September. On September 2nd, Programming and Outreach Librarian **Dan Caufield** attended a "Straight Talk" Committee meeting. This committee plans and organizes the small business seminar

“Straight Talk” held annually in Buffalo. Central Library Public Services Manager **Nancy Mueller** and James M. Tamaro, CRM, from the New York State Archives Region 8 office, presented a much needed records retention and management program at the September 9th System Manager’s meeting. Book Repairer **John Farah** and Special Collections Librarian **Amy Vilz** attended the first session of WNYLRC’s Preservation Institute on Thursday, September 17th. The Institute will consist of 6 sessions and a graduation ceremony and will cover aspects of paper and print preservation including: handling, storage, exhibition, digitization, and disaster preparedness. Humanities and Social Sciences Librarian **Suzanne Colligan** attended 2 “Digital Boot Camp” sessions at WNYLRC on September 9th (Legal Issues in Digitization of Paper Items) and on September 30th (Introduction to the WNY Legacy Metadata Template). Library Information Technology Administrator **Toni Naumovski** attended *Community Forum on the USNY Statewide Educational Tech Plan* held at Erie 1 BOCES in Cheektowaga on September 17th. On Thursday, September 17th, Niagara Branch Manager **Brian Hoth** attended a workshop entitled “Using State Archives Retention Schedules” at the Orchard Park Municipal Building. On September 25th and 26th, Special Collections Librarian **Rhonda Konig** attended the “Italian Immigrant Experience in Buffalo” exhibit and conference at Buffalo State College. Assistant Deputy Director **Carol Batt** attended Town of Tonawanda New Building Advisory Committee meetings September 3rd and September 16th. Technical Services and Technology Support Division Manager **Maureen McLaughlin** attended the Regional Advisory Committee (RAC) meeting at Olean Public Library, September 11th. Librarians **Matthew Kochan, Kara Stock, Suzanne Colligan** and **Kevin Wall** attended the *Service Excellence: Positioning Library Staff for the Future Symposium* September 21st – 22nd in New York City. ILL staff **Ros Damico, Kathy Schultz** and **Lisa Pano** attended Illiad 8.0 training classes on the 23rd and 24th at WNYLRC headquarters. **Tim Galvin**, eBranch and ILL Manager, attended “Revved up for Reference”, a WNYLRC conference held in Ithaca, NY on the 24th and 25th. The focus of the conference was virtual reference. On September 11th Programming and Outreach Librarian **Dan Caufield** manned a table at the “Fall into Success” job fair sponsored by NYS Senator Antoine M. Thompson. The event was held at Pratt-Willert Community Center and combined a job fair with skill building workshops. On September 29th, Programming and Outreach Librarian **Kara Stock** presented a “No Job Now What” workshop with *The Parachute Group* at the Central Library. On September 30th, Programming and Outreach Librarian **Dan Caufield** attended an ECIDA Area Managers meeting. Speakers from Buffalo City Hall presented an overview of what the city developers plan to do in the next 10 years to make Buffalo “Greener” and more appealing to residents.

A Special Thank You:

From North Park Branch Manager **Dale Schmid**: “A very sincere and warm thank you goes out to the Maintenance Department - especially **Mark Kross, Chip Campbell, Matthew Bravo, Tom Murphy, Joe** and **Ken** and anyone else from maintenance that helped get NPK up and running for the Opening Day Ceremonies and beyond. Thank

you's also to **Dolly Lach**, **Barb Jarosz** and the Supply Office. Thanks to **Rich Pirie** and the Shipping Department for all the deliveries of our stored books at the old building and at Central... and everything else that had to be delivered or moved. Also, a special thanks to Network Support, especially **Toni Naumovski** and **Dave Kozlowski**. Thank you to all the numerous colleagues, from administrators to pages and the RFID team, who tagged books, unpacked and shelved books, furniture, equipment, etc. We could not have done it without you!"

In addition, this writer would like to also thank Assistant Deputy Director **Ann Kling**, Blue Team Leader **Pat Covley**, North Park Branch Manager **Dale Schmid**, Library Clerk **Diane Dixon** and all of the staff who have made and will continue to make North Park's temporary location a success. Thank you all!

Special Award: On September 18th, Frank E. Merriweather, Jr. Branch Manager **Sandra Williams Bush** received the 2009 Community Achievement award presented by GROUP Ministries, Inc. at its 18th Gala Awards Dinner. CONGRATULATIONS, Sandra!

Report of the Chief Financial Officer

County Executive Releases 2010 Recommended Budget: On Friday, October 2nd, the County Executive released his proposed 2010 budget. The bottom line impact to the Library's request is described below.

Operating Budget -

- Property tax unchanged at \$22,171,833 (the Library had requested an increase of \$750,000).
- The Executive's proposed budget did eliminate the \$250,000 proposed payment per our Incentive Grant, reducing the net impact to \$500,000.
- The "Reductions - Personal Services Acct." credit (negative expense for estimated turnover savings) was changed from \$440,000 in our request to \$940,000 in the Executive's Recommended Budget to offset the net \$500,000 decrease noted above.
- No other changes were made in the Library's operating budget request.

Capital Budget -

- The proposed capital budget includes the Library's requested project: "Replace Existing Escalators with ADA Compliant Elevator & Entry for New Cultural Tourism Area" at the \$2.7 million amount estimated by the Library.
- No other Library capital requests were included.

County Legislature Budget Hearing Schedule Released -

The Erie County Legislature has scheduled 2010 budget hearings for the week of October 26th. The Library's budget hearing is presently scheduled for Wednesday,

October 28th from 1 - 2 p.m. The hearings will take place in the County Legislature Chambers, located on the 4th floor of Old County Hall, 95 Franklin Street.

Printed copies of the County's proposed budget were released on Monday and are available for public inspection at all 37 libraries. The County Proposed 2010 Budget documents are also online at: <http://www.erie.gov/exec/?office-of-budget.html> (note: the budget files are LARGE PDF files).

Both the Board's Executive Committee and the full Board are scheduled to meet prior to the budget hearing, providing an opportunity to discuss the proposed budget and options to address in a timely way.

Erie County Fiscal Stability Authority (ECFSA) Finance Committee to Review Proposed County Budget -

The ECFSA's Finance Committee scheduled a meeting Friday, October 9th, at 2 p.m. in the Central Library Auditorium to review the County's Proposed 2010 Budget and revised 4 year financial plan. The 4 year financial plan represents a number of predictions, projections and assumptions regarding revenue and expenses over the next 4 years.

Since the extent, if any, of Federal aid beyond 2010 and the extent of a national economic recovery by that time are unknown, the plan identifies significant funding gaps beginning in 2011. The plan provides a menu of options that could be used to address the estimated funding gap. One of several options proposes a 10%, or \$2.2 million, reduction for the Library System in 2011. The potential reduction in 2011 Library support is only one of a number of options listed as means to address a potential funding gap.

These projections are cause for concern but not panic. Staff will be closely monitoring County financial developments in the months and years ahead, and will keep everyone up to date on future County projections. Continuing our attrition based restructuring, implementation of time-saving RFID technology and pursuit of collaborations with related non-profits is essential. Strong advocacy for sustained library support is vital, and staff has and will continue to develop proactive ways to share the news and importance of our libraries with our elected officials.

Buffalo Branch Projects Update: City Public Works staff and **Chip Campbell** have generated specifications for the grant funded elevator (lift) for the Niagara Library which is expected to go out to bid this fall. The project will also include creating an Americans with Disabilities Act (ADA) compliant "family" restroom to complement the existing non-ADA restrooms in the basement meeting/stage area.

Work to rehabilitate the parking lot at the Dudley Library is also expected to begin this fall and be completed before winter. The work is expected to be undertaken by the City's contractor performing major street construction work nearby.

The Crane Library's upstairs meeting area is scheduled to receive a fresh coat of paint in the next month. Maintenance staff is also remounting the book drops to better position them in relation to the adjacent rain garden.

Central Library Ellicott Entrance Project Bid Spec Development Under Way: Michael Judd, architect from County Public Works, and the County's design contractor met with **Chip Campbell** and **Mary Jean Jakubowski** to review design issues as a precursor to developing bid specifications for this project. This grant funded project will reconstruct the Ellicott street entrance to make it fully ADA accessible (the present entrance utilizes stairs only).

On a related note, maintenance staff is exploring energy efficient alternatives to improve the lighting in the Ellicott street underpass. The goal is to significantly improve safety lighting using new high-efficiency fixtures that provide a more natural light than the present sodium fixtures. It may be possible to place these fixtures in the original ceiling mounted spaces in the underpass, providing better directed lighting.

Combined with the entrance reconstruction and recently replaced sidewalks, this work would result in a more hospitable entry experience for library patrons.

LIST of VISITS and MEETINGS ATTENDED by BRIDGET QUINN-CAREY

September 14, 2009 - October 9, 2009

SEPTEMBER

- 14 Meeting with Dr. Hormoz Mansouri, B&ECPL Trustee
- 16 B&ECPL Planning Committee meeting
- 17 North Park Library Grand Opening
- 17 B&ECPL Board meeting - Grand Island Memorial Library
- 18 Legislative Breakfast
- 18 State of the Library address
- 18 Big Read kickoff
- 21 Buffalo Legacy meeting
- 21 Meet and greet with State Librarian Bernie Margolis - Frank E. Merriweather, Jr. Branch Library
- 22 Staff structure meeting at Aurora Town Public Library
- 23 Staff Development Day
- 24 Speaker at Buffalo Rotary Club
- 25 Attend Regent's Advisory Council meeting - NYC

- 26 Gatsby Rendezvous Library fundraiser
- 29 Meeting with John Iorio, Buffalo Adult Education
- 29 Meeting with Donald Ogilvie, CEO Erie 1 BOCES
- 30 Meeting with Patrick Martin, Esq., Library counsel
- 30 Meeting with Literacy Volunteers of Buffalo

OCTOBER

- 3 Speaker at Queens Library Adult Learner Program luncheon
- 6 Meeting with Elizabeth Carrature, NYS Library Div. of Lib. Development
- 7 Open staff meeting at Julia Boyer Reinstein Library
- 7 Press conference - Rare Books Commission
- 7 Rare Books Commission meeting
- 8 Testify at NYS Senate Education Committee public hearing
- 8 B&ECPL Executive Committee meeting
- 8 Literacy Volunteers meeting
- 9 Meeting with Sue Jacobs, ACT President
- 9 ECFSA Finance Committee meeting

Contracting Member Library Activity Reports - October 2009

Collins Public Library - submitted by Karen McClure, Library Director

Director **Karen McClure**, Clerk **Barbara Sporer**, and Clerk **Bethany Kibler** attended an informative Staff Development Day on September 23rd. Bethany won the administration basket with \$200.00. She will use it on her planned trip to Scotland.

Our 3 new computers have arrived through the Bill and Melinda Gates Foundation Initiative: the Opportunity Online Hardware Grant Program.

September 28th was our first Parent-Infant Massage class. Presented by a local Certified Infant Massage Instructor, the 6 classes are for prenatal to 1 year olds.

Erie Saxophone Quartet will be here on October 9th as part of our Music in the Library...A Concert Series. This talented ensemble includes Gowanda native, Jacob Swanson, as a performer and arranger.

Story Hour starts October 5th and we are traveling around the world. The children can book a trip and learn about oceans, deserts, islands, snowy lands, etc.

Gowanda Daycare visited us on September 24th with 21 participants. Director **McClure** read stories and did a craft with the children.

We have a quilting group on Tuesdays from 10 a.m. – 2 p.m. They allow anybody to join in and call themselves “Quilting with Florence.”

The Big Read is coming in October and we have a full slate of exciting activities for the month. We are very grateful for the grant that makes this possible each year.

Our meeting room has been busier than normal with town meetings, garden clubs, agencies, etc. This is because we were lucky enough to escape all but minimal damage from the Gowanda flood. I would like to thank all the support staff at Central for their help and understanding in this emergency. When a person has their home condemned and may not even be allowed onto the premises, an overdue library book may not be a priority. It is at times like this that it really is “support” services.

West Seneca Public Library – submitted by Catherine Foertch, Library Director

September is always a good time to “put away summer” and “get ready for fall.” Summer programs were busy here at West Seneca, so a little “downtime” was much appreciated.

The Friends of the West Seneca Public Library held their first meeting of the year with a program by author John Koerner. He spoke about his books on Father Baker to a packed room.

West Seneca School’s group of students who will be traveling to France and Spain and their parents met with teachers and chaperones here in the Library. Because the trips are not officially sponsored by the schools, groups cannot meet on school property. It’s great that we can supply the space (and show everyone Mango Languages on our databases.)

Dr. Annette Magrid from the English Department at ECC South Campus brought a Children’s Literature class to West Seneca Library for the second year in a row. We discussed choosing children’s literature in general and then spent the rest of the class talking about censorship and our library’s “Banned Books” display. The discussion became quite lively.

Assistant Librarian **Emily Moser** made several school visits, promoting “September is Library Card Sign-up Month.”

Fall sign-up for programs is a little slow this year. We’re hoping that people are not staying away because of fears of “swine flu!” We’d hate for them to miss all of the fun things that we have planned!

Report of the Chief Development & Communications Officer
(sent under separate cover)

MEMORANDUM

TO: Bridget Quinn-Carey, Director
Buffalo & Erie County Public Library

FROM: Stanton H. Hudson, Jr., APR, Fellow PRSA
Deputy Director & Chief Development and Communications Officer

SUBJECT: September 1-September 30, 2009
Development & Communications Office

DATE: October 12, 2009

OVERVIEW

Major activities centered on:

- Fundraising event with Big Read (A Gatsby Rendezvous)(9/26)
- Coordinating details of more than 150 programs planned in conjunction with the 2009-10 The Big Read
- Coordinating various aspects of Annual Staff Development Day (9/23)
- Initiating a B&ECPLS/UB/Buffalo Zoo collaborative for an exhibition and related activities (including fundraising) to celebrate the legacy of Charles Darwin
- Representing B&ECPLS at National Endowment for the Humanities (NEH) Digital Humanities Planning Grant conference in Washington, D.C. (9/25)
- Coordination of Annual Legislative Breakfast/State of the Library address/Big Read media announcement (9/18)
- Initiating new relationships with select media outlets (Buffalorising.com and The Downtowner)
- Coordination of re-opening of City of Buffalo North Park Branch with Mayor's Office (9/17)

SPECIFIC ACTIVITIES/TASKS/ACCOMPLISHMENTS

Development

- Attended mandatory meeting for recipients of 2009 NEH Digital Humanities Planning grants. Presented overview of B&ECPLS project to other recipients/officials of NEH. The \$25,000 award will be used to further the project, entitled "Re-Collecting the Great Depression and New Deal as a Civic Resource in Hard Times." This first-ever grant to the Library System by the NEH was further recognized with a "We the People" designation. The Digital Humanities grant program, now in its third year, awarded 36 grants in 2009. Only 12% of those institutions which have applied for funding since the program's inception

have been successful in receiving federal dollars and the B&ECPLS was the only public library system in the country to receive a grant this year. The goal of this special initiative is to encourage and strengthen the teaching, study, and understanding of American history and culture through the support of projects that explore significant events and themes in the nation's history and culture and that advance knowledge of the principles that define America.

- A myriad of details are being coordinated and aligned related to system-wide programming associated with the 2009-2010 Big Read, funded, in part, through a \$20,000 grant from the National Endowment for the Arts (NEA). Various promotional materials have been developed internally and distributed system-wide. More than 150 programs—from book discussions to dramatic readings to children's dance parties and film viewings will be held during October and early November. Program offerings will be available at all System libraries. This year's title is F. Scott Fitzgerald's classic novel, *The Great Gatsby*.
- To kick off Big Read activities, a moderately priced fundraiser (\$50 per ticket) was held on Saturday, September 26 at the Central Library. The event recreated one of the lively parties held by Jay Gatsby at his estate in West Egg. A primary target for the event was those in their 20s through 40s, with a special emphasis upon younger professionals living in downtown Buffalo. Although ticket sales were promoted extensively through various paid and un-paid media channels, actual sales did not meet the goals sets by the Development & Communications Office and the Development Committee. Feedback on the first-time event was universally positive. Additional discussions with the Development Committee will help to reshape and refine this event going forward.
- Sponsorships of cash and/or in-kind contributions for A Gatsby Rendezvous totaled approximately \$15,000. Silent auction items bid upon during "A Gatsby Rendezvous" brought in an additional \$2,500. Further development of a program to systematically make select images from the Library's Special Collections will be pursued in 2010.
- A planning group continued to meet regarding a joint B&ECPLS/UB/ Buffalo Zoo initiative to develop and fund an exhibition featuring Charles Darwin. Dates for the exhibition are November 9, 2009-February 12, 2010, to coincide with the publication of *The Origin of Species* and the birth of Darwin respectively. Darwin expert Niles Eldredge of the Museum of Natural History in NYC has committed to be in Buffalo during the first week of the three-month exhibition (11/11-12) and to speak to select audiences.
- Continued to meet with representatives of the Library Foundation, UB, and other interested community leaders to discuss strategies for raising funds for this endeavor. A \$150 per ticket presentation/reception is planned the evening of November 11 to assist in funding for this exhibition and future such endeavors.
- A remote live broadcast through WBFO-FM 88.7 was suggested and is being pursued to allow greater public access to the Eldredge address.
- Monitored sales from Novel Ideas on a weekly and monthly basis.

Community Contacts

- Attended Graycliff Conservancy Executive Committee and Board meetings.

- With the Director, met with board representative of the Buffalo Area Convention & Visitors Bureaus (CVB) to discuss ways in which the two institutions can work more closely together. The 2010 CVB Visitors Guide will include information related to the B&ECPLS for the first time and the Central Library will now be a location for an “area attractions” information rack.
- Attended Theodore Roosevelt Inaugural Site Foundation Anniversary Dinner, honoring UB President Dr. John Simpson and former NYS Senator Mary Lou Rath.
- Attended Western New York Artists Group board meeting.
- Attended follow-up meetings with representatives of Business First (BF) and Western New York Grantmakers Association (WNYGA) to move forward on a grantmakers/grantseekers event to be sponsored by BF and held in conjunction with November’s National Philanthropy Week.
- Attended a Trustee meeting of the Buffalo Society of Artists (BSA).
- Attended a private reception at Forest Lawn Cemetery to discuss ways in which the Library could play a role as the cemetery prepares to transition to a historical venue.
- With the Director, hosted luncheon with downtown developer Rocco Termini to discuss ways in which the Central Library could be more helpful in serving the needs of downtown residents, especially those residing in Termini’s apartments/lofts.

Programming/Public Relations/Marketing

- The Executive Director of the Buffalo Philharmonic Orchestra (BPO) has established a committee to begin plans for the BPO’s 75th anniversary celebration planned to coincide with the orchestra’s 2010-11 season. The committee includes Library representation and will tie into the NEH Grear Depression/New Deal project grant (and possible additional funding locally) since the BPO is an actual product of the Works Progress Administration (WPA) established in response to the Great Depression.
- Reviewed Central Library space use RFPs.
- Attended meeting with representatives of the Buffalo Legacy Project, including South District Councilmember Michael (Mickey) Kearns. The Buffalo Legacy Project involves development of a new, multi-use facility for residents of South Buffalo.
- As a result of meetings with representatives of both Buffalorising.com and The Downtowner, weekly book reviews by Library staff are now a regular part of weekly Buffalorising.com editorial content. The October issue of The Downtowner will feature an article and photos of “A Gatsby Rendezvous.”
- Met again with representatives of PBS station WNED to discuss potential tie-ins between the stations and the Library/UB/Buffalo Zoo Darwin collaboration. Linkages will be made between the exhibition and regularly-scheduled PBS programming.
- The Development & Communications Office played a significant role in the September re-opening of the North Park Branch Library, coordinating various

elements of the re-opening announcement and other communications with the Mayor's office.

- A series of three events were held on Friday, September 18, including a Legislative Breakfast, the Library Director's annual State of the Library address, and the public announcement of more than 150 activities in all 37 B&ECPL libraries associated with this year's The Big Read. Ms. Sandy oversaw the development and coordination of all programming.
- Plans continue for the Central Library to be an architectural site during the 2009 Bi-National "Doors Open Niagara" on October 17-18. This first-time participation in the major cultural/heritage tourism event (an "open house" weekend) will feature "behind the scenes" tours of the tiers and the Rare Book Room.
- Continued to meet and discuss plans for exhibits/themes emanating from the Special Collections area for the remainder of 2009 and through 2011.
- Coordinated various aspects of the 2009 B&ECPLS Staff Development Day, including securing of the day's major presenters.
- In conjunction with the Special Collections/Rare Book Room exhibition "Double Stars: Men and Women of Astronomy, the Development & Communication Office coordinated all elements of the visit of Dava Sobel, author of numerous books dealing with science, including the best-sellers *Galileo's Daughter* and *Longitude*, who spoke at the Central Library on September 10, 2009. A private reception followed Ms. Sobel's appearance. The following morning, Ms. Sobel addressed nearly 100 students from Nardin Academy and Canisius High School. This appearance was also arranged by the Development & Communications Office.
- Various enhancements were made to the Library's website.

B&ECPL Meetings

- Attended/participated in B&ECPL Senior Management meetings
- Attended/participated in B&ECPL Administrative Team meetings
- Attended/participated in B&ECPL Managers/Directors meeting
- Attended/participated in B&ECPL Planning Committee meeting
- Attended/participated in B&ECPL Executive Committee meeting
- Attended/participated in B&ECPL Board of Trustees meeting

Agenda Item G - Public Comment. No public comment.

Agenda Item H - Unfinished Business.

Agenda Item H.1 - Amend Gift and Donor Recognition Policy. This policy was moved from the September 17, 2009, Board meeting agenda to this meeting. Chair of the Policy Committee Judy Summer explained the Committee has begun to review policies on a schedule and are attempting to separate policy and procedure so the policies reflect policy and the procedures will be done separately that are not part of the policy. The Policy Committee recommends the proposed revisions to the Gift and Donor Recognition Policy.

Trustee Rossetti raised concerns that part of these revisions were intertwined with the pending agreement with the Library Foundation. Ms. Summer spoke on behalf of the Policy Committee and assured that the Library Foundation was not brought up at the Policy Committee meeting. The parts of the policy that have been removed will become procedure.

In response to additional issues Judge Rossetti voiced, Mr. Stone stated resolutions currently on file basically state any decisions to direct monies to the Library Foundation are a B&ECPL Board decision. Ms. Quinn-Carey added any time there is to be a major recognition of a donor, it also needs to go to the B&ECPL Board. Mr. Berlow went over the history of the Library Foundation. Trustee Rossetti stated that until we have the proposed MOU with the Library Foundation regarding shared staff presented, he does not feel satisfied with approving this resolution. Discussion ensued about the concept of pursuing a contract with the Library Foundation which is still currently being worked out. Ms. Quinn-Carey reminded trustees the reasoning behind the MOU with the Library Foundation including the high costs on the Foundation to have an independent executive director. Because the Foundation exists to support the Library's mission, sharing staff through the Library seems like a good idea and there are other libraries out there which do this. This would enable coordination of fundraising efforts, development efforts, campaigns, mailing lists, etc. so there would be less duplication and it would be clearer about who does what. The MOU with the Library Foundation agreed upon three years ago clearly defines what the roles are and is not up for amendment – it stays in force. Ms. Quinn-Carey reported the draft MOU for shared staffing is still being tweaked but she hopes to bring it for consideration to the Board next month.

Trustee Mansouri left at approximately 4:57 p.m.

Discussion by trustees about shared staffing, benefits of giving to a foundation, funds raised publicly going to a foundation and unrestricted donations took place.

Ms. Summer pointed out there are two separate issues; one is the Gift and Donor Recognition Policy and one is the larger issue of the Board and the Library Foundation. She requested Ms. Quinn-Carey set up a meeting to discuss the larger issue.

Ms. Thomas suggested due to the many concerns and a lack of clarity and consensus connected to the proposed resolution, it was decided to table this policy and refer this back to committee. Trustee Rossetti moved and Ms. Panty made a second to refer this policy back to Committee. This was approved unanimously. Mr. Berger suggested having one representative from the Foundation review this prior to resubmitting it back to the Board. Mr. Connors did not have a problem with this. Ms. Quinn-Carey and Ms. Thomas stated the notice of the next Policy Committee meeting to discuss this

would be sent to all Board members. If any trustee has a problem with any of the details, they should attend this meeting.

Agenda Item I - New Business.

Agenda Item I.1 - Declaring Vehicle Surplus. Mr. Stone explained this resolution would allow the Library to declare the 1991 former Lookie Bookie vehicle surplus and turn it over to Erie County for disposal. He reported they have been approached by the Erie County Highway Department who may be able to use it. Approval was moved by Trustee Rossetti, seconded by Trustee Berger and carried unanimously.

RESOLUTION 2009-48

WHEREAS, as a result of funding reductions associated with Erie County's 2005 fiscal crisis, all vehicular based library service was discontinued in 2005, and

WHEREAS, pursuant to a recommendation of the Erie County Fiscal Stability Authority (ECFSA) approved Erie County 2006 four-year financial plan, the Board of Trustees of the Buffalo and Erie County Public Library adopted Resolution 2006-17 to sell the mobile library tractor trailers while retaining the RAM Van and Lookie Bookie vehicles for potential future outreach uses, and

WHEREAS, in November 2006 the Board approved Resolution 2006-60 authorizing a collaboration with the United Way for an alternate use of the RAM Van vehicle that fit very well with its former mission, transforming it into the "IncomeTaxi", which assists low income families and individuals move to a greater level of financial self-sufficiency, and

WHEREAS, other than a brief stint outside the North Park Library last year, the Lookie Bookie vehicle has not been used, and

WHEREAS, lack of use combined with the vehicles age (made in 1991) results in further deterioration that inhibits the Library's ability to use it in the future, and

WHEREAS, given these circumstances, it makes more sense to declare the vehicle surplus and turn it back to the County for reuse or sale at surplus auction, now therefore be it

RESOLVED, that the Board of Trustees of the Buffalo & Erie County Public Library declares the Lookie Bookie vehicle as surplus, and be it further

RESOLVED, that the Board authorizes turning the vehicle back to Erie County for reuse or sale at surplus auction.

Minutes of the Board of Trustees

Page 24

There being no further business, on motion by Trustee Horton, seconded by Trustee Panty, the meeting adjourned at approximately 5:13 p.m.

Respectfully submitted,

Frank Gist
Secretary